

February 26, 2024

TO: All Prospective Proposers
FROM: Michael Lacey
Construction and Facilities Strategic Acquisitions

RE: COLWELL CENTER DEFERRED MAINTENANCE AT UMBC
Solicitation #24-321 ML
Addendum #2 dated 2/26/2024

The following information is made available on the above referenced solicitation and is issued as Addendum #2 dated 2/26/2024. The due date and time for the Phase I Technical Proposal Submittals remains Friday, March 1, 2024 on or before 2:00 p.m. Receipt of this addendum is to be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda" form and including it within your Technical Proposal.

1. Question: Section 4.1.1 General Information and Section 4.1.2 Project Team both require an organizational chart showing Key Personnel and staffing. Can you please confirm which section we should include the organizational chart?
Answer: The organizational chart should be provided in 4.1.2 Project Team. The 4.1.1 General Information, A. Contact Information does ask for an organizational and reporting structure, but a chart does not need to be provided; you may just make a note to refer to the A3 for 4.1.2 if you so choose on the Contract Information A3.
2. Question: Addendum #1 notes a revised Price Proposal due date of March 1st, 2024. Assuming this should have been April 1st, 2024?
Answer: Addendum #1 was revised and is now correct; the Phase #1 Technical Proposal is due on March 1, 2024. The Price Proposal is due with the Phase #2 Technical Proposal on March 26, 2024.
3. Question: Please confirm Price Proposals are due after Technical Proposal #2?
Answer: Price Proposals are due at the same time as the Phase #2 Technical Proposal.
4. Question: Will there be a timeframe for questions for the Price Proposal since we do not have the forms yet?
Answer: Yes, there will be additional time given for questions regarding the Price Proposal and Phase #2. The additional question timeframe and the Price Proposal forms will be released via an Addendum, which is anticipated to be after Phase #1 shortlist notifications.
5. Question: For the Technical Proposal is there a page limit for the A3 format?
Answer: Yes, as stipulated on page 49, single sided A3 responses are to be submitted for each section unless otherwise noted.

6. Question: Do you want the Organizational Chart and Resumes on A3 format or can that be a standard page setting?

Answer: The Organizational Chart must be submitted in the A3 format. Resumes for Key Personnel may be submitted on a standard 8x11 sheet or in an A3 format.

END OF ADENDUM #2

Attachments: Acknowledgement of Receipt of Addenda

RFP NO.: 24-321 ML

RFP FOR: Colwell Center Deferred Maintenance at UMBC

DUE DATE/TIME: Friday, March 1, 2024 at 2:00 P.M.

NAME OF PROPOSER: _____

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1 dated 02/16/24

Addendum No. 2 dated 02/26/24

Addendum No. _____ dated _____

Addendum No. _____ dated _____

Signature _____

Printed Name _____

Title _____

Date _____